



City of Aspen Community Development

Citizen Complaint Form

The Colorado Open Records Act states that public records such as this complaint form may be open to public inspection. Therefore, you may not wish to provide any information you consider confidential. **In order to file a formal complaint, you will need provide a name, address and telephone number.**

Caller Information:

Name: _____

Phone: _____

Address: _____

Caller Requests Contact After Follow Up? YES NO

Complaint Information:

Address: _____

Owner Name: _____

When did offense occur? _____

Nature of the Complaint:

Follow Up and Resolution:

Additional Comments:

Complaint Taken by:

Name: _____

Date: _____

Time: _____

Referred to: _____

Action Taken by:

Name: _____

Date: _____