



THE CITY OF ASPEN



MEMORANDUM OF POLICY

Building Codes

FROM: Stephen Kanipe, C.B.O.
Chief Building Official

DATE: January 13, 1997

APPROVED: Stephen Kanipe, C.B.O.
Chief Building Official

DATE: April 12, 2003

SUBJECT: **Minor Repair Permits**

Permit applications for Minor Repairs (less than \$2,000), when not impacted by other regulations, will be processed within the Building Division. A verbal description or sketch of the work shall be submitted. The description or sketch shall be returned to the applicant with the disclaimer stamp (see below) from this Division.

This permit is being issued to effect life-safety repairs within an existing structure; it does not ratify the existence of any non-complying portions of the structure to be repaired.