



THE CITY OF ASPEN



## MEMORANDUM OF POLICY

### Building Codes

FROM: Denis Murray

DATE: March 26, 2003

APPROVED: Stephen Kanipe, C.B.O.  
Chief Building Official

DATE: April 12, 2003

SUBJECT: **Multiple Permits**

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It is the policy of these Jurisdictions to treat each unit of duplexes and townhouses as separate structures and to issue one Building Permit per building or structure. The permit should reflect the accurate number of dwelling units with the correct "federal census code number". Filing will be done according to addresses in individual files. Mechanical and plumbing permits shall be issued for each individual mechanical and plumbing system. In the event that a portion of the building will be occupied prior to the completion of the entire building or structure; a temporary certificate of occupancy per the requirements of the currently adopted codes, will be issued.