



THE CITY OF ASPEN



MEMORANDUM OF POLICY

Building Codes

FROM: Stephen Kanipe, C.B.O.
Chief Building Official

DATE: December 8, 1998

APPROVED: Stephen Kanipe, C.B.O.
Chief Building Official

DATE: April 12, 2003

SUBJECT: **Plan Size and Scale**

Because our office and desk space are limited, Community Development is forced to deny any projects on blueprint paper larger than 24" x 36". Additionally, the 24" x 36" size is easier to handle in the field.

Therefore, effective January 4, 1999, the largest acceptable plan sheet size shall be 24" x 36". One-quarter inch (1/4") scale is preferable and for large projects use of match lines with reference keys on each sheet is fine. Three-sixteenth inch (3/16") scale is the minimum acceptable scale for drawings.