

ZGreen Event Resources



Staff and Volunteer Training Guide

Staff/volunteers should be able to answer questions about:

- 1) What goes in which bin (what is recycling vs. trash)
- 2) Location of recycling containers for other recycling (cardboard, newspapers/magazines, office paper)
- 3) Other greening practices at the event, including what the event is doing to encourage public transportation, the location of the green table or green information area, location of a vendor with a vegetarian option, other efforts that may not be visible to the public.

Waste Station Set-up:



Waste stations should look like this. Always set up one trash bin with one recycling bin. The sides of the bins should be touching. There should never be a trash bin that is not paired with recycling ANYWHERE at the event.

What goes into the blue bin?

Aluminum and Tin: Beer and soda cans (tops can stay on), aluminum foil, canned vegetable containers (labels are ok). Empty liquids and food into the trash.

Glass Bottles: Wine, beer and juice bottles (tops and labels ok). No liquid.

Plastics: #1-#7. Soda, water and juice bottles, other plastic containers, and plastic drink cups. Plastic must be labeled with a recycling triangle.

NO cutlery, plates or plastic wrapping.



What is trash?

Food (if your event is not composting)

Liquids

Plastic wrapping

Chip bags/ candy wrappers

Styrofoam

#7 compostable plastic cups (if your event is not composting)

Compliance with the ZGreen Event standards is required for all events requesting a Special Event permit in the City of Aspen. ZGreen staff is available to help all events meet the requirements. Please contact us at 429-1798 or zgreen@ci.aspen.co.us