

Alpine Bank, Aspen

Type: Professional
Date: 12/1/2010

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|--------------------|----------------|------------------|
| Property Manager: | Alpine Bank | Total Employees: |
| Impervious sq. ft: | 25,000 | Full Time: |
| Utility: | Aspen Electric | Part Time: |

Green = points awarded toward certification
Red = areas that require special attention
Blue = suggested areas of improvement

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|----|--|--------------|-----------|--------|
| 75 | | Total Points | CERTIFIED | Summit |
|----|--|--------------|-----------|--------|

| # replaced | # total | Pts | of | |
|------------|---------|-----|----|--|
|------------|---------|-----|----|--|

REQUIRED

| | | |
|---|----|--|
| Y | RQ | Do not prop open outside doors when heating or cooling the buildings. |
| Y | RQ | Recycle: Newspapers, magazines, office paper, cardboard, and comingled containers (plastic, glass, aluminum). |
| Y | RQ | Educate customers about environmental efforts. <i>Comments/Suggestions:</i> education on website, Alpine facts (faxed/emailed to customers) |
| Y | RQ | Identify five new environmental goals that the business will achieve this year. |

BUILDING & GROUNDS

LIGHTING

| | | |
|---|------|--|
| 4 | of 4 | Replace incandescent exit signs with CFL (compact fluorescent) or LED (light emitting diode) exit signs. # replaced/ % of total: 100 <i>Comments/Suggestions:</i> All of the exit signs at Alpine Bank are CFL or LED. |
| 3 | of 4 | Replace appropriate light switches with occupancy sensors. <i>Comments/Suggestions:</i> Alpine Bank has installed occupancy sensors in all offices. |
| 4 | of 5 | Replace interior/exterior incandescent bulbs with CFL or LED bulbs . <i>Comments/Suggestions:</i> Alpine Bank has installed energy-efficient lighting in most areas. |

HEATING & COOLING

| | | |
|---|------|--|
| 1 | of 3 | Install a control system to maximize heating and cooling efficiency. <i>Comments/Suggestions:</i> Alpine Bank has their snowmelt system on a sensor. |
| 4 | of 4 | Replace conventional thermostats with programmable setback thermostats. <i>Comments/Suggestions:</i> All of the thermostats in Alpine Bank are programmable. The thermostats in public areas are locked to prevent tampering. |
| 3 | of 3 | Turn down water heater thermostat to 120 °F or less. |
| 5 | of 5 | Replace water heater with a smaller, more efficient unit. <i>Comments/Suggestions:</i> Alpine Bank replaced its water heater with a more efficient unit in 2006. |

N of 7 Install an on-site renewable-energy system, such as solar hot water or solar electric.

3 of 4 Install more insulation, seal drafty spots, and/or weather strip doors and windows.

Comments/Suggestions: New windows were installed upstairs, doors were sealed, and new siding was installed. New siding and foam boarding were added and cracks were caulked.

5 of 5 Have a professional energy audit.

Comments/Suggestions: Alpine Bank had a professional energy audit in 2006.

WATER CONSERVATION

2 of 2 Install low-flow fixtures and/or aerators on faucets.

Comments/Suggestions: Alpine Bank has installed faucet aerators in all bathrooms and in the employee kitchen.

N of 3 Install low-flow showerheads.

Comments/Suggestions: Alpine Bank has one shower and it does not have a low-flow showerhead.

N of 4 Replace toilets with new low-flush or dual-flush toilets and/or no-flush urinals, or improve efficiency of existing toilets.

Comments/Suggestions: Toilets are not low-flow.

1 of 3 Replace water-intensive landscaping with native, low water-demand landscaping.

Comments/Suggestions: Alpine Bank has minimal landscaping to save water.

N of 4 Wash cars or equipment where runoff water flows into a dry well or treated system. Aspen's storm drains flow directly to the streams, taking untreated water from our streets into waterways.

1 of 1 Clean outdoor areas with a broom instead of a hose.

Comments/Suggestions: Alpine Bank uses a broom except for the occasional use of a hose (when necessary).

2 of 2 Install an auto shut-off device for sprinkler systems.

Comments/Suggestions: Alpine Bank has an auto-shutoff device.

LAND STEWARDSHIP

N of 4 Actively take care of and/or protect an area of land (i.e. adopt a highway, park clean up, community garden, trail maintenance, wetland restoration, land revegetation, etc.).

BUSINESS OPERATIONS

PURCHASING

N of 1 Set printer and copier defaults to print two-sided copies.

1 of 1 Purchase supplies in bulk to reduce packaging, including office supplies and condiments.
Comments/Suggestions: Alpine Bank purchases supplies in bulk.

N of 1 Reuse packaging and shipping materials.

1 of 1 Reuse paper for scratch paper and printing.
Comments/Suggestions: Paper, except for that with sensitive information, is reused.

2 of 2 Purchase reusable products such as dishes, utensils, and hand towels.
Comments/Suggestions: Nearly all dishes, utensils and towels for employee use are reusable.

3 of 5 Purchase at least five post-consumer recycled products for business or supply line (paper, envelopes, napkins, toilet paper, building materials, tissues, paper towels, etc.).
Comments/Suggestions: Alpine Bank purchases printer paper, envelopes, and prints their annual environmental report on paper with post-consumer recycled content.

1 of 2 Purchase unbleached paper and other paper products.
Comments/Suggestions: Alpine Bank uses unbleached printer paper.

2 of 2 Use non-toxic and/or environmentally-certified cleaning supplies.
Comments/Suggestions: All cleaning products are environmentally responsible.

1 of 3 Purchase Energy Star™ computers, monitors, printers, commercial appliances, (including washers/dryers, refrigerators, etc.).
Comments/Suggestions: Alpine Bank has an Energy Star dishwasher and a policy to replace all electronics and appliances with Energy Star when it's time to replace them.

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- N Computer - # Energy Star:
- N Monitor - # Energy Star:
- 1 Dishwasher - # Energy Star:
- N Refrigerator - # Energy Star:
- N Freezer - # Energy Star:
- N Washing Machine - # Energy Star:
- 2 Printer

N of 3 Purchase green power from utility company.

WASTE REDUCTION

3 of 3 Recycle phone books, printer/toner cartridges, cell phones, hazardous waste, building materials, plastic bags, and batteries.
Comments/Suggestions: Alpine Bank recycles phone books, printer cartridges, cell phones, and batteries. There is also a bin for employees to recycle plastic bags.

N of 4 Compost food/yard waste.

CARBON REDUCTION

5 of 5

Purchase offsets or carbon reductions for business energy use or travel. One option, Canary Tags, is a local carbon-reduction investment program (www.canarytags.com).

Comments/Suggestions: Alpine Bank offsets all CO2 emissions with Canary Tags.

1 of 2

Turn off printers, monitors, computers, and speakers and install efficiency controls for water coolers and vending machines.

Comments/Suggestions: Alpine Bank asks all employees to shut down computers and monitors when not in use.

TRANSPORTATION

1 of 4

Provide incentives for alternative commuting such as RFTA bus passes, preferential parking for carpools, Commuter Club, flexible work arrangements, financial incentives, etc.

Comments/Suggestions: Employees receive an annual rec bonus that can be used for bus passes, if they choose. There is also limited parking for senior employees only.

N of 2

Create a written policy to do local errands on bike, bus, foot or electric vehicle.

Comments/Suggestions: No written policy exists. We encourage Alpine Bank to consider creating one.

3 of 5

Purchase U.S. EPA-certified vehicles for company use or join a car-share program such as

Comments/Suggestions: Alpine Bank is a member of the Car-to-Go carshare program.

INNOVATION & EDUCATION

1 of 2

Establish and maintain an employee green team.

Comments/Suggestions: Alpine Bank has a bankwide green team and Pete Yang represents the Aspen branch. They meet quarterly. ZGreen encourages Alpine Bank to create an Aspen-specific green team to help with environmental efforts.

2 of 2

Adopt a written, organization-wide sustainability policy.

Comments/Suggestions: Alpine Bank has a formal sustainability policy for all of its branches.

1 of 2

Go over environmental practices during staff meetings and train new employees in the business' greening practices.

Comments/Suggestions: Employees take annual compliance tests to determine how much they know about the bank's environmental efforts. ZGreen encourages Alpine Bank to expand on this effort by sending out regularly environmental tips, discussing environmental efforts during staff meetings etc.

3 of 3

Host or sponsor ZGreen events.

Comments/Suggestions: Alpine Bank sponsors several events that work with ZGreen such as Ducky Derby.

4 of 4

Obtain other environmental certifications (e.g. LEED™, Energy Star™).

Comments/Suggestions: Alpine Bank also holds an ISO certification and is a member of the Environmental Leadership Program, and Colorado Environmental Partnership.

N of 5

Implement other innovative business strategies to reduce environmental impact.

2 of 2

Get 10% of employees to become ZGreen Citizens (www.aspenzgreen.com).

