



# Pitkin County Sheriff's Office Records Department

506 E. Main St., Ste 101, Aspen, CO 81611 • ph (970) 544-3176 • fax (970) 920-5307

## CRIMINAL ARREST RECORDS SEARCH

Please print this form and fill it out completely before mailing or faxing. There is a \$7.00 fee for each search. Please make checks payable to **Pitkin County Sheriff's Office**. This search will only reflect arrests on file with the Pitkin County Sheriff. No police records will be provided, only a list of arrests.

We recommend that you contact the Colorado Bureau of Investigation for a statewide records search. CBI can be reached at (303) 239-4222 or at [www.cbirecordscheck.com](http://www.cbirecordscheck.com).

Name of Requestor: \_\_\_\_\_

Date of Request: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_

Do you need the document notarized? \_\_\_\_\_

I wish to have this information: Mailed \_\_\_\_ Faxed \_\_\_\_ Picked-Up: \_\_\_\_ E-Mailed: \_\_\_\_

Your signature affirms your agreement that you will not use the requested records for the direct solicitation of business for pecuniary gain in accordance with CRS 24-72-305.5.

Requestor's Signature: \_\_\_\_\_

Credit Card # (MC or VISA only): \_\_\_\_\_ Exp. Date: \_\_\_\_\_ V-Code: \_\_\_\_\_

### Name to Be Checked

Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

For Office Use Only

Fee: \_\_\_\_\_ Date Received: \_\_\_\_\_ Date Completed \_\_\_\_\_ Staff Initials: \_\_\_\_\_