

# CITY OF ASPEN UTILITY BILLING TENANT ACCOUNT DISCONNECT FORM

DATE: \_\_\_\_\_ CID#: \_\_\_\_\_

ACCOUNT #: \_\_\_\_\_

NAME ON ACCOUNT: \_\_\_\_\_

FORWARDING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

PHONE #: \_\_\_\_\_ FAX#: \_\_\_\_\_

SERVICE ADDRESS: \_\_\_\_\_

UTILITY SERVICE (check all that apply): \_\_\_\_\_ ELECTRIC \_\_\_\_\_ WATER

DISCONNECT DATE: \_\_\_\_\_

Do you have paperless billing? Y \_\_\_\_\_ N \_\_\_\_\_

Your account deposit and interest will be applied to your closing bill and the remaining amount, if any, will be mailed to you at your forwarding address by the City of Aspen Finance Department.

**24-hour notice is required for all requests.**

SIGNATURE OF CLIENT: \_\_\_\_\_

**Please fill out this application and either fax or mail it to us.**

**CITY OF ASPEN  
UTILITY BILLING DIVISION  
130 SOUTH GALENA STREET  
ASPEN, COLORADO 81611-1901  
FAX #: 970-920-5086  
PHONE #: 970-920-5030**